



LOS ANGELES CONVENTION CENTER

SAMPLING GUIDELINES

TASTE | *Levy*
LOS ANGELES

SAMPLING GUIDELINES

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THE SELLING OF FOOD AND/OR BEVERAGE PRODUCTS BY ANY OTHER ENTITY IS **STRICTLY PROHIBITED**. ALL FOOD AND BEVERAGE THAT IS NOT A PART OF SAMPLING MUST BE CONTRACTED THROUGH LEVY RESTAURANTS.



INCLUDED IN THIS PACKET

SAMPLING FORM + GUIDELINES

Review + fill out the form.
RETURN TO LEVY.



LINK
TO SAMPLING FORM

COI GUIDELINES + SAMPLE

Review + return with the the Sampling Form.
RETURN TO LEVY

TFF APPLICATION

Review + return to your
EVENT ORGANIZER (Show Management)

Estimated Health Department Fees

Subject to change, please work directly with the health department.

1. **ORGANIZER PERMIT:** \$ 358.00
2. **FOOD DEMONSTRATOR** \$ 59.00 (ONLY SAMPLING THE PRODUCTS AND NO SALES INVOLVED)
3. **TFF PRE-PACKAGED** \$ 82.00 (FOR SELLING THE PRODUCTS AND NO SAMPLING)
4. **TFF PRE-PACKAGED WITH SAMPLING** \$ 116 (IF YOU ARE SAMPLING AND SELLING THE PRODUCTS AT THE SAME TIME)
5. **FOOD PREPARATION** \$ 184.00

PLEASE BE ADVISED THAT APPLICATION SUBMITTED LESS THAN 14 CALENDAR DAYS PRIOR TO THE START OF THE EVENT WILL BE SUBJECTED TO AN EXPEDITED PROCESSING FEE.



SAMPLING AUTHORIZATION REQUEST FORM

POLICY FOR FOOD AND BEVERAGE DISTRIBUTION

Purpose: To request authorization for distributing food or beverages **not purchased through Levy Restaurants**, the exclusive food & beverage provider.

Note: Selling food or beverages by any other entity is strictly prohibited. Only approved **sample distribution** is allowed under the conditions below.

GENERAL GUIDELINES

1. Eligible Products

- Only items **manufactured, processed, or distributed** by the exhibiting company may be sampled.
- Items not meeting this requirement must be purchased through Levy Restaurants.
- If using food or beverages as a traffic driver (e.g., coffee, soft drinks, bottled water, popcorn), contact Levy Restaurants for catering arrangements.

2. Sample Size Limits *(per local/state health codes)*

- **Non-Alcoholic Beverages:** Max 4 oz in plastic cups (no cans/bottles). For food shows: max 8 oz.
- **Food Items:** Bite-sized portions, max 2 oz. For food shows: max 6 oz.
- **Liability and Workers Compensation Insurance:** See example COI on page 4 for coverage requirements

3. Alcoholic Beverages *(if product is related to the show)*

- \$200/day per distribution location, paid in advance (non-refundable).
- Products must be legally procured, registered, and tax paid.
- No purchase required for tastings.
- No cooperative advertising with the event.
- Vendors must meet all state/local regulations and provide \$1,000,000 liability coverage and \$500,000 Workers Compensation coverage naming Levy Restaurants and the event location as additional insured.
- All alcohol service must follow state liquor laws and be overseen by a Levy Restaurants bartender.
- Guests must be **21+** with valid photo ID.
 - **Sample Size Maximums for Alcohol**
 - Beer: **4 oz**
 - Wine/Wine Coolers/Spirit Coolers: **2 oz**
 - Liquor/Liqueurs: **0.5 oz**
 - All alcohol must be served in **plastic, disposable cups** (no cans/bottles)

4. Vendor Responsibilities

- Pay all booth rental, electrical, plumbing, drayage, and event service fees.

5. Storage, Delivery, & Kitchen Use Fees

- **Storage:** \$150/day per pallet (refrigerated, freezer, or dry).
- **Attendant:** \$250 for first 4 hours, \$50/hour after (for storage delivery to booth).
- **Handling:** \$50 for 1–4 skids, \$250 for 5+ skids.
- **Delivery:** \$50 per cart delivery to booth/room.
- **Kitchen Use:** \$250/hour (first come, first served).
- **Equipment Rental:** Additional fees apply; subject to availability.

NOTE: OUTSIDE FOOD/BEVERAGE PRODUCTS ARE THE VENDOR'S RESPONSIBILITY.

CERTIFICATE OF INSURANCE					ISSUE DATE
PRODUCER		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
INSURED Vendor/ Supplier or Sub Contractor		COMPANIES AFFORDING COVERAGE			
		COMPANY LETTER	A Carrier with at least B+ Best rating & VI Financial Size		
		COMPANY LETTER	B		
		COMPANY LETTER	C		
		COMPANY LETTER	E		
		COMPANY LETTER	D		
		COMPANY LETTER			
		COMPANY LETTER			
COVERAGES					
THIS IS TO CERTIFY THAT THE POLICIES LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY CLAIMS MADE ☐ OCCUR ☒				GENERAL AGGREGATE \$ 1000000
					PRODUCTS-COMP/OP AGG. \$
					PERSONAL & ADV. INJURY
					EACH OCCURRENCE FIRE
					DAMAGE (Any one fire)
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS ☐ GARAGE LIABILITY ☐ OTHER				COMBINED SINGLE LIMIT
					BODILY INJURY (Per person) BODILY \$
					INJURY (Per accident) \$
					PROPERTY DAMAGE \$
	EXCESS LIABILITY ☐ UMBRELLA FORM ☐ OTHER THAN UMBRELLA FORM				EACH OCCURRENCE \$
					AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				STATUTORY LIMITS
					EACH ACCIDENT \$ 500000
					DISEASE-POLICY LIMIT \$ 500000
					DISEASE EACH EMPLOYEE \$ 500000
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS					
The entities and individuals listed on Exhibit "A" are hereby collectively named as additional insureds with respects to the foregoing General Liability and Automobile Liability coverages. The "Additional Insureds" are a list of legal entities for both our company and the building owner that are specific to your location. If the "Additional Insured's are on a second page, it is critical that this section reflects the existence of the "Additional Insureds" page. Either the front of the certificate or the attachment must acknowledge the paragraph as "Additional Insureds". It is not acceptable to specify on the certificate "see attached".					
CERTIFICATE HOLDER			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE		

HEALTH PERMIT INSTRUCTIONS

Show Information

Show Name:	California Bridal & Wedding Expo	Show Code:	BLA F26
Venue:	Los Angeles Convention Center	Show Dates:	September 20, 2026

Exhibitor Information

Company Name:	_____	Phone Number:	_____
Contact Name:	_____	Email Address:	_____

Instructions

Exhibitors intending to sample must complete the Health Permit provided below.

Review the available fee options and select the one that best matches your intended sampling needs. Please select one option.

Permit Fees:

Food Demonstrator	\$59.00	☐
Expedited Processing Fee	\$50.00	☐

Health Permit and payment must be submitted by September 9, 2026. Applications received after September 16, 2026 will incur a \$50 expedited processing fee. Late submissions or unpaid forms will result in the exhibitor being prohibited from sampling onsite.

Payment

Payments can only be made online. Please visit [acsshow.com > I Am An Exhibitor > Pay For Your Booth Online](https://www.acsshow.com/1) or click the link below:
[www.acsshow.com/current-exhibitors/pay-for-your-booth/1](https://www.acsshow.com/1)

Please select the show you are exhibiting in. In the "Invoice Number" field, enter "Health Permit" as your invoice number.

A confirmation email will be sent to you once the payment has been processed.

Submit Your Completed Form

Once you've completed both the Health Permit and Health Permit Instructions, please email them to ACS via the email and subject line below.

Email Address: Cory@acsshow.com

Email Subject Line: BLA F26 - Health Permit Forms

For questions or assistance, please feel free to reach out to info@acsshow.com.



TEMPORARY FOOD FACILITY (TFF) APPLICATION

ENVIRONMENTAL HEALTH - COMMUNITY EVENTS PROGRAM

5050 Commerce Drive, Baldwin Park, CA 91706

www.publichealth.lacounty.gov/eh – (626) 430-5320



Submit 30 days in advance of the event.

Applications submitted less than 14 calendar days prior to the start of the event will be subject to a late processing fee.

Applications submitted in less than two business days before the event will not be processed.

Type or Print in Black or Blue INK. Enter N/A where requested information does not apply. Do not leave blank fields.

TFF OPERATOR INFORMATION		EVENT INFORMATION	
Name of TFF Booth:		Event Name:	
Name of Operator/Owner:		Date (s) of Event:	
Mailing Address:		Event Address:	
Contact Phone Number:		Event Location: ☐ Indoor ☐ Outdoor	
Email:		Hours of TFF Operation Set Up Hours: _____ to _____ Event Hours: _____ to _____	
Name of Person-in Charge: _____		Temporary Food Facility Type: ☐ Food Booth ☐ Food Truck ☐ Food Cart ☐ Permanent Structure ☐ Annual Food Booth	
Cell Phone:			
Event Organizer's Name:		Number of Food Employees:	
Event Organizer' Contact Number:		Event Frequency: ☐ Single Event ☐ Recurring Event	
FOOD OPERATION			
☐ Pre-packaged food only ☐ Pre-packaged food with sampling ☐ Food demonstration ☐ Food preparation (all food preparation is to be completed within the food booth or at a permitted food facility)			
FOOD BOOTH CONSTRUCTION			
Food preparation booths must be constructed with 4 sides, a washable floor and overhead protection. Prepackaged food booths require a washable floor and overhead protection.			
Overhead Covering: ☐ Canvas ☐ Wood Other: _____			
Floor materials: ☐ Asphalt ☐ Concrete ☐ Wood Other: _____			
Walls materials: ☐ Screens ☐ Canvas ☐ Wood Other: _____			
Booth supplied by: ☐ TFF Operator ☐ Event Organizer ☐ Rent from: _____			
Booth Size: _____			
Size of Pass Thru Window: _____			

FOOD TO BE SOLD/SERVED

All food preparation shall be prepared either in the temporary food facility/booth or at an approved food facility.

List food items to be sold/served: (BBQ chicken, burrito, pizza, cookies, burgers, candies, churro, coffee, etc.)	Check if sold as commercially pre-packaged: (In original package or unopened container)	Identify types of preparation: (cutting, washing, cooking, reheating, portioning, assembly, etc.)	Identify food preparation location (on site, restaurant, shared kitchen, commissary, food processing, etc.)	Identify type of temperature control equipment (steam table, ice chests, refrigerator, chafing dish, crockpot, etc.)
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
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	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			
	☐ Yes ☐ No			

FOOD PREPARATION AT OTHER LOCATION

All food preparation must be completed either in the temporary food facility or at an approved, permanent food facility that capable of supporting the type of food preparation completed. A Shared Kitchen Agreement form must be completed. If the operator of the approved, permanent food facility does not accept liability for all food production, a separate Dependent Food Operator Permit is required. Identify any facility where advanced preparation will take place.

☐ Shared Kitchen Agreement was submitted.

If the approved facility/kitchen is not located in LA County. Provide a copy of the health permit.

☐ Dependent Food Operator Permit is required

Name of Facility: _____ **Permit/PR #:** _____

Facility Address:

Method of food temperature control used during transportation:

HOT/COLD HOLDING EQUIPMENT

Identify methods of maintaining food hot (135°F) or cold (41°F/45°F) during hours of operation.

Cold Holding:	☐ Mechanical refrigerator	☐ Ice Chest	☐ Cold Table
	☐ Other (Specify): _____		
Hot Holding:	☐ Steam Table	☐ Electric Soup Warmer	
	☐ Chafing Dishes	☐ Electric Rice Cooker/Warmer	
	☐ Hot Holding Cabinet (Cambro)	☐ Hot Dog Roller Grill	
	☐ Heat Lamp	☐ Other (Specify): _____	

At the end of the operating day, all potentially hazardous foods that are held between 42°F and 45°F **shall be destroyed.**

At the end of the operating day, all potentially hazardous foods held at or above 135°F **shall be destroyed.**

I agree to voluntarily destroy any and all potentially hazardous food(s) held between 42°F and 45°F and/or held at or above 135°F at the end of the operating day in a manner approved by the enforcement agency.

_____ Initial

EQUIPMENT/UTENSILS

Will multi-use kitchen utensils be used inside the booth for food preparation?

☐ Yes (complete Utensil Washing section and Liquid Waste Removal section) ☐ No ☐ Not Applicable

Utensil Washing

(Detergent, sanitizer, and test strips must be available at 3-compartment sink)

☐ 3-compartment sink within food booth ☐ Shared 3-compartment sink provided by Organizer

Sanitizer to be used (test strips must be available to test sanitizer concentration)

☐ Chlorine ☐ Quaternary Ammonia ☐ Iodine

Identify all equipment that will be used for food preparation at the food booth:

☐ Barbecue Grill ☐ Range Burner ☐ Deep Fryer ☐ Griddle ☐ Charbroiler ☐ Mixer ☐ Blender

☐ Other (Specify): _____

Please contact the Fire Department if using propane, open-flame equipment, charcoal, or wood for safety requirements.

Identify all utensils (knives, scoops, spatulas, bowls) that will be used for food preparation at the food booth:

Specify: _____

Multi-use eating and drinking utensils are prohibited (plates, glassware, etc.).

FOOD PROTECTION

Identify methods of protecting foods from customer contamination.

☐ Sneeze Guards ☐ Hinged Chafing Dishes ☐ Only pre-packaged food or bottled drink
☐ Prepared and stored away from the customers ☐ Individual portion samples
☐ Other (Specify): _____

Identify overnight food and utensil storage location for events longer than 1 day: _____

Food and utensils must be stored overnight in a secure, vermin proof and weatherproof location. Potentially hazardous foods must be stored overnight under mechanical refrigeration.

HANDWASHING FACILITIES

Handwashing sinks are required in a TFF that handles open food.

Handwashing sinks with warm and cold running water, hand soap, single-use towels, and a trash receptable must be provided at all handwashing sinks.

Provided by:

☐ Event Organizer ☐ Food Operator ☐ Pre-packaged only (not required)

Type of handwashing sink that will be used:

- ☐ Permanently plumbed sink with hot and cold water under pressure
☐ Self-contained portable sink (with potable water and wastewater holding tanks)
☐ Gravity-fed warm water (100°F) with spigot and catch basin may be approved for events that operate for 3 day or less and *wastewater must be properly disposed.*

Water Source: _____ **Volume of Water:** _____ **Gallons**

FACILITY REQUIREMENTS

Electrical Supply

Provided by: ☐ Event Organizer ☐ Food Operator

If the event is scheduled for more than one day, will the TFF(s) have continuous electricity to power refrigerator(s) overnight?

☐ Yes ☐ No

Refuse/Trash Removal

A trash receptacle must be provided inside the TFF booth

Is the event organizer providing refuse/trash services?

☐ Yes ☐ No

If no, provide refuse service information:

Name/Company: _____

Address: _____

Phone: _____

Frequency of trash/refuse removal _____ times/per day

Toilet Facilities for Food Employees

Provided by: ☐ Event Organizer ☐ Food Operator

Liquid Waste Removal

Is the event organizer providing liquid waste removal service from all areas of the event including within the booth?

☐ Yes ☐ No

If no, provide liquid waste removal service information:

Name/Company: _____

Address: _____

Phone: _____

Frequency of liquid waste removal _____ times/per day

TEMPORARY FOOD OPERATOR ACKNOWLEDGEMENT

As the Temporary Food Facility Owner/Operator, you acknowledge that you understand your role and responsibilities by initialing the following statements:

- _____ 1 Rapid reheating/cooking devices (e.g., flat grill, BBQ) must be available and capable of reheating food to 165°F within 2 hours. Steam tables, heat lamps, and crockpots are not designed for rapid reheating.
- _____ 2 Hot-holding devices (e.g., steam table, heat lamp) must be capable of holding hot foods at or above 135°F at all times.
- _____ 3 A probe thermometer for checking internal food temperatures must be on-site and available for use at all times.
- _____ 4 A handwashing station available and equipped with warm water (100-108°F), a spigot providing a continuous stream of water that leaves both hands free to allow for vigorous rubbing and supplied with soap and single use paper towels throughout the event. A catch basin is required to be set up **within** the food preparation area and easily accessible for use before beginning any food preparation.
- _____ 5 All food handlers have been trained in food safety.
- _____ 6 All booths must have overhead protection, and open food preparation areas must be fully enclosed to protect the food from outside contamination.
- _____ 7 A smooth and easily cleanable floor will be used if the booth is located on dirt or grass (booths located on asphalt/concrete do not require additional flooring).
- _____ 8 The applications must be submitted at least 14 days before the event. All late applications will be assessed a late fee at the time of processing. I understand a supplemental fee will be invoiced, in addition to the required permit fee, if the application submittal and/or modifications to the original application are submitted less than 14 days before the event start date. Modifications include, but are not limited to, correcting incomplete applications for changes to the menu, participating vendors, or warewashing facilities.
- _____ 9 No ill employees will be working with food, food contact surfaces, or equipment.
- _____ 10 I understand that failure to meet the conditions approved in this application may result in the suspension of approval to operate the event, suspension of the approval to operate the affected food booths, and/or may result in the filing of misdemeanor charge. *California Retail Food Code Section 114395*
- _____ 11 I understand that I am responsible for obtaining approval from all applicable agencies, including the local fire department, planning department and Alcohol Beverage Control.
- _____ 12 I understand that I will be charged up to three times the permit fee if found operating without a valid health permit. I understand that permits are non-transferable.
- _____ 13 I understand that once the application is reviewed, the permit fee is non-refundable, including any late penalty fee.

I declare under penalty of perjury that to the best of my knowledge and belief, the statements made herein are correct and true. I consent to all necessary inspections made according to law and incidental to the issuance of this permit and the operation of this business. I understand and hereby consent to any information I provide on this permit application to be considered a public record subject to disclosure under the California Public Record Act.

Application Completed By:

Printed Name: _____ Title: _____

Applicant Signature: _____ Date: _____

DO NOT COMPLETE INFORMATION BELOW – FOR OFFICE USE ONLY

Date Application Received: _____ ☐ Application Reviewed	Application Approved ☐ Yes ☐ No Reason for denial: _____	Reviewer Signature _____ Date: _____	
Amount Paid: _____	Invoice #: _____		

FEES ARE NONREFUNDABLE

Community Event Fee Descriptions	Fiscal Year 2022 – 2023 Fee
Pre-packaged TFF	\$82.00
Pre-packaged TFF with Samples	\$116.00
Food preparation TFF	\$184.00
Food Demonstration TFF	\$59.00
Pre-packaged Annual Site Specific TFF	\$164.00
Pre-packaged Annual Site Specific with sampling TFF	\$209.00
Food preparation Annual Site Specific TFF	\$507.00
Seasonal Pre-packaged TFF	\$82.22
Seasonal Pre-packaged with Samples	\$116.00
Community Event Organizer	\$358.00
Out of County/Unpermitted Mobile Food Facility (Pre-packaged)	\$82.00
Out of County/Unpermitted Mobile Food Facility (Open Food)	\$184.00
Late Fee (minimum \$50 or 25% of fee)	Varies

Payment Options

Pay Online:

You can pay for your Public Health Permit online using your Credit Card (Visa, MasterCard, American Express, Discover), Debit Card, or Electronic Check (ECheck). Please note that there is an additional convenience fee charge per transaction using online payment. The convenience fee for Credit/Debit Cards is 2.22% (with a minimum of \$1.49) and \$0.49 for Electronic Checks.

Scan QR Code (For Service Request) below for Online Payment option. Note: All applications must be received, and an invoice obtained prior to paying online.



Pay In-Person:

You may make a payment in person at the Environmental Health Headquarters located on the address below or any of our other Environmental Health District Offices between the hours of 8:00 am – 4:00 pm, Monday through Friday. Please contact the Community Events Program for available offices to make a payment. An acceptable form of payment includes Cash, Cashier's Check, or Money Order (Please note: No personal check). Cash payments made in person must be in the exact amount. Please have your Account ID number and Invoice number available at the time of payment.

Department of Public Health - Environmental Health Division
Permit and Licensing Program – Cashier/Registration
5050 Commerce Drive
Baldwin Park, CA 91706
(626) 430-5350

Visit our website for other locations at <http://publichealth.lacounty.gov/eh/>

Payment Instructions:

- You will not be able to make a payment until your applications have been received and an invoice generated.
- Please have your Account ID number **and** the Invoice number ready. Both are available on the invoice statement.
- Payments made online must be paid in full, no partial payments will be accepted.
- You will need to accept the online payment process Terms and Conditions in order to complete your payment.
- Important** - Once your online payment has been accepted; you must print your receipt and submit a copy of the receipt to the Community Events Program for proof of permit fee payment prior to the permit being issued. **Proof of payment must be submitted before the review of your applications will begin. If proof of payment is not submitted at least 14 days prior to the event, applications will be subject to the late fee, regardless of when the application was submitted to Environmental Health.**

Should you have any questions or concerns, please feel free to contact us at communityevents@ph.lacounty.gov or (626) 430-5320 from 8:00 a.m. to 5:00 p.m., Monday through Friday, except Holidays.